



# Preparing the Build



Cycle 081



# All Schools

- Scheduling Website

<http://tlc.dadeschools.net/scheduling/index.asp>

- Links to Any Time learning materials, calendars, and web resources

- List of Courses for Class Size
- Curriculum Bulletin
- Student Progression Plan
- E-handbooks
- And more...



# Elementary Schools

- Determine the extent of departmentalization ASAP
- Class Size changes for 081
  - To be calculated from the PF9 screen by class, not by Homeroom teacher
    - Students will still be sectioned by homeroom, but the employee number and classroom number will no longer be entered on the PF3 screen.
  - Training will be offered in the Spring
- Begin Articulation when returning from Spring Break
- ITS will (except 3<sup>rd</sup> graders) future students programmatically on April 11<sup>th</sup>

# MacSchool

- ITS will disable CURRENT transaction processing on November 30
- CURRENT transaction processing will be re-established on June 16, 2008 for Final Transfer for 081
- FUTURE transaction processing will be available on February 15, 2008
- There are no plans to discontinue the use of MacSchool at this time.
- ITS is in an RFP process seeking a new scheduling product for both elementary and secondary schools.



# Secondary Schools: Term 2

- Remember that there will be no scantrons produced for Term 2
- Complete Term 2 Processing
  - MacSchool Copy Roster by 11/30
  - Mainframe Mass/Adds by 12/21





# Secondary Schools

- 081 Class size calculations move to classroom level (not school average)
- Review current course offering
  - Adjust offering for next year
  - Rework sequencing now if desired
  - Include Department Heads and Guidance Staff in this discussion
- Ensure accurate student subject selection during registration. Use
  - Student History by Subject Area
  - Repeatability Violation Report



# Secondary School Reform

## ■ Senior Highs: SSR

- Consider voting on the 6 or 8 period day *before* articulation and registration
- Review your academies
- Consider any population changes that might affect your academy structure



# Bell Schedule & ODSA

- **Official Daily School Attendance is to be taken during the first hour of the instructional day**
- Elementary Schools use the “Homeroom” class
- Middle Schools will use the Advisement period (00)
- K-8 Centers will record ODSA based on the grade level.
  - K-5 teachers will use “Homeroom” class
  - 6-8 teachers will use the Advisement class (00)
- High Schools will first block or period of the day.
  - Periods 01 and 02 for schools with block schedules
  - Period 1 for schools without block scheduling
  - Support Services’ Survey

# Gradebook 081

- Gradebook reflects ISIS schedules for teachers and students
- Elementary schools must follow the Academic Program Assignment Worksheet for course sequencing
- Do not mix KG with other grade level courses (different templates)





Questions?